

January 20, 2026

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Human Resource Report

---

**Item Description**

This item requests Board approval for personnel actions.

**Overview and Background**

The College brings forth a request to approve appointments, separations and outside employment.

**Past Actions by the Board**

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

**Funding/ Financial Implications**

This item is funded by the 2025-2026 Operating Budget.

**Recommended Action**

Approve the report as presented.

**Original Appointments - Executive, Administrative, Managerial & Professional**

| Name                 | Position                             | Department                 | Effective Date   |
|----------------------|--------------------------------------|----------------------------|------------------|
| DeNitra Ngwobia Ukpo | Director, Student Financial Services | Student Financial Services | December 1, 2025 |

**Original Appointments - Classified Staff**

| Name                     | Position                                 | Department                              | Effective Date    |
|--------------------------|--|---|-------------------|
| Burgen Schwartz          | Landscape & Turf Management Instructor   | Workforce Development                   | November 3, 2025  |
| Reace Kaleko             | Librarian Information Specialist         | Library Services                        | November 4, 2025  |
| Alysha Gutierrez-Tapia   | Graphic Designer                         | Communications and Marketing            | November 10, 2025 |
| Jessica Couch            | Healthcare Instructor                    | Workforce Development                   | November 14, 2025 |
| Kylie Yeagley            | Administrative Assistant                 | Wakulla Environmental Institute         | November 17, 2025 |
| Mackenzie Lane-Lightfoot | Librarian Information Specialist         | Library Services                        | November 17, 2025 |
| Diksha Jangra            | Assessment Analyst                       | Institutional Research                  | November 17, 2025 |
| Chris Barnum             | Sustainability Specialist                | Facilities                              | December 1, 2025  |
| Allison Powell           | Administrative Assistant                 | Healthcare Professions - Dental         | December 1, 2025  |
| Tamia Bruton             | Administrative Assistant                 | Science and Mathematics                 | December 1, 2025  |
| John Hall                | Landscaper                               | Facilities                              | December 1, 2025  |
| Bri VanBergen            | Assistant Production Coordinator         | Communications and Humanities - Theatre | December 1, 2025  |
| Madeleine Kelly          | Enrollment Communications Representative | Enrollment Communications Center        | December 1, 2025  |
| Edmund Concepcion        | Welding Technologies Instructor          | Workforce Development                   | December 1, 2025  |
| Robert Joseph            | Innovation Hub Coordinator               | Learning Commons                        | December 3, 2025  |
| Tommy Watkins            | Custodial Services Specialist            | FPSI Facilities                         | January 5, 2026   |
| Sadie Crapps             | Enrollment Communications Representative | Enrollment Communications Center        | January 5, 2026   |
| Debra Jahns-Nelsen       | Manager of Accounting                    | Financial Services                      | January 5, 2026   |

**Original Appointments - Faculty**

| Name           | Position                     | Department                       | Effective Date   |
|----------------|------------------------------|----------------------------------|------------------|
| Sarah McCarty  | Nursing Clinical Faculty     | Healthcare Professions - Nursing | November 3, 2025 |
| Malcolm Hunter | Biological Science Faculty   | Science and Mathematics          | January 5, 2026  |
| Melissa Wells  | Elementary Education Faculty | Academic Affairs - Education     | January 5, 2026  |

**Original Appointments - Contracts & Grants**

| Name                  | Position   | Department                            | Effective Date   |
|-----------------------|--|---------------------------------------|------------------|
| Keandra Farmer        | Career Development Specialist                    | DOC - 100 Hour - SFRC                 | November 3, 2025 |
| Jazzmin Swager        | Career Development Specialist                    | DOC - 100 Hour - Santa Rosa C.I.      | November 3, 2025 |
| Shermanda Ramsay      | Career Development Specialist                    | DOC - 100 Hour - Columbia C.I.        | November 3, 2025 |
| Jacinth Cousins       | Career Development Specialist                    | DOC - 100 Hour - Union C.I.           | November 3, 2025 |
| Dariel Price-Williams | Career Development Specialist                    | DOC - 100 Hour - Apalachee C.I.       | November 7, 2025 |
| Unique Hanford        | Career Development Specialist                    | DOC - 100 Hour - Sago Palm C.I.       | November 7, 2025 |
| Nancy Shelton         | Career Development Specialist                    | DOC - 100 Hour - Zephyrhills C.I.     | November 7, 2025 |
| Jennifer Corey        | Mathematics Regional Coaches                     | DOE - Regional Mathematics Program    | December 1, 2025 |
| Julie Leofanti        | Mathematics Regional Coaches                     | DOE - Regional Mathematics Program    | December 1, 2025 |
| Devon Sobut           | Mathematics Regional Coaches                     | DOE - Regional Mathematics Program    | December 1, 2025 |
| James Brown           | Program Specialist I                             | DOE - Charter Schools II              | December 3, 2025 |
| Johnnie Pennick Jr.   | Program Outreach Specialist, Teen Traffic Safety | FDOT - Teen Traffic Safety            | December 8, 2025 |
| Jessica Beckford      | Mathematics Regional Coaches                     | DOE - Regional Mathematics Program    | January 5, 2026  |
| Amanda Price          | Mathematics Regional Coaches                     | DOE - Regional Mathematics Program    | January 5, 2026  |
| Mildred Bretz         | Career Development Specialist                    | DOC - 100 Hour - Florida State Prison | January 5, 2026  |

**Seeking to Hold Political Office Requests (All Employees)**

| Name                  | Position | Department | Effective Date | Prior Position |
|-----------------------|----------|------------|----------------|----------------|
| <i>None to Report</i> |          |            |                |                |

**Drop Retiree Participants (All Employees)**

| Name                  | Position | Department | Enrollment Date | End Period |
|-----------------------|----------|------------|-----------------|------------|
| <i>None to Report</i> |          |            |                 |            |

**Separations**

| Name               | Position   | Department  | Effective Date    | Separation Type |
|--------------------|--|---|-------------------|-----------------|
| Kenneth Carolan    | Technology Consultant                                | Information Technology                                | November 7, 2025  | Dismissed       |
| Shan'Trez Ferguson | Career Development Specialist                        | DOC 100 Hour - Jefferson C.I.                         | November 7, 2025  | Resigned        |
| Shanova Paul       | Manager of Accounting                                | Financial Services                                    | November 7, 2025  | Resigned        |
| Kamiah Redding     | Healthcare Instructor                                | Workforce Development                                 | November 10, 2025 | Resigned        |
| Lataszziea Hicks   | Administrative Assistant                             | TCA   | November 10, 2025 | Dismissed       |
| Jenise Russell     | Program Specialist IV                                | DOE - Office of Library Media and Instructional Media | November 28, 2025 | Resigned        |
| Tameika Rice       | Veterinary Assisting Instructor                      | Workforce Development                                 | December 2, 2025  | Dismissed       |
| Logan Durden       | Campus Police Officer                                | Campus Police   | December 7, 2025  | Resigned        |
| Falena Sampson     | Nursing Clinical Faculty                             | Healthcare Professions - Nursing                      | December 9, 2025  | Resigned        |
| Shelley Bayless    | Foreign Language Faculty                             | Communications and Humanities                         | December 9, 2025  | End of Contract |
| Tanjanika Brown    | Medical Assisting Faculty                            | Healthcare Professions                                | December 9, 2025  | Resigned        |
| Yontez Jarrell     | Career Development Specialist                        | DOC 100 Hour - Columbia C.I.                          | December 10, 2025 | Dismissed       |
| Felicia Fowler     | Learning Consultant Manager                          | DJJ Training  | December 26, 2025 | Resigned        |
| Bret Hammond       | Engineering Technology Faculty                       | Applied Science and Technology                        | December 31, 2025 | Retired         |
| Claude Smith       | Florida Civics and Debate Initiative Program Manager | DOE - Education Foundation                            | December 31, 2025 | Resigned        |
| Frank Trombino     | Economics Faculty                                    | Applied Science and Technology                        | December 31, 2025 | Retired         |
| Rex Abert          | Math Faculty   | Science and Mathematics                               | December 31, 2025 | Retired         |
| Wilbert Butler     | Biological Science Faculty                           | Science and Mathematics                               | December 31, 2025 | Retired         |

**Outside Employment Requests (All Employees)**

| Name                  | Position | Department | Employer | Position |
|-----------------------|----------|------------|----------|----------|
| <i>None to Report</i> |          |            |          |          |

**Seeking to Hold Political Office Requests (All Employees)**

| Name                  | Position | Department | Office | Position |
|-----------------------|----------|------------|--------|----------|
| <i>None to Report</i> |          |            |        |          |

**Personnel Changes (Promotions, Demotions - All Employees)**

| Name            | Position  | Department                                  | Effective Date    | Prior Position                |
|-----------------|---|---|-------------------|-------------------------------|
| Geryl Buchholtz | Coordinator of Enrollment Communications Center | Student Affairs - Enrollment Communications | November 17, 2025 | Admissions Navigator          |
| Socorey Denson  | Pre-Release Employment Navigator                | DOC - 100 Hour - Hamilton C.I.              | January 5, 2026   | Career Development Specialist |