

January 20, 2026

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Architect Renewal – Year 4 of 4

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**Item Description**

This item requests the final year four of four renewal for the recommended list of Architects previously selected and approved for Architectural Services.

**Overview and Background**

The District Board of Trustees approved the below six Architectural firms for projects valued at \$4 million dollars or less on January 17, 2023, under RFP 2022-11. The RFP contract terms outline one initial year with the option of extending the term for an additional three, one-year periods for a total four-year contract. TSC Facilities has verified the applicable licensure and insurance for each firm ensuring they continue to meet the criteria for RFP 2022-11.

- Architects| Lewis + Whitlock, PA (ALW)
- BKJ, Inc. (BKJ)
- Clemons, Rutherford & Associates Inc. (CRA)
- DAG Architects, Inc. (DAG)
- Elliot Marshal Innes, PA (EMI)
- Fitzgerald Collaborative Group, LLC. (FCG)

**Past Actions by the Board**

The Board previously approved these Architects for projects valued at \$4 million or less at the January 17, 2023, District Board of Trustees meeting, with year three of four renewal approved at the January 21, 2025, District Board of Trustees meeting.

**Funding/ Financial Implications**

Architectural fees are funded by local TSC College funds.

**Recommended Action**

Approve renewal recommendation for final year four of four for architectural contracts.