

**Minutes  
District Board of Trustees  
Tallahassee State College  
Hinson Administration Building  
444 Appleyard Drive  
Tallahassee, FL 32304  
Monday, October 20, 2025  
Business Meeting & Workshop 2:30 PM**

**CALL TO ORDER**

On Monday, October 20, Chair Eugene Lamb called the Tallahassee State College District Board of Trustees meeting to order at 2:30 p.m.

Chair Lamb asked everyone to stand for a moment of silence to honor the memory of Jean English-Hurst, followed by the pledge of allegiance. Jean passed on October 5. She joined the college in 1969 and founded the theatre program. She helped design Turner Auditorium, created the Signature Seat Program to raise funds for the theatre program, and generously established the Ralph and Jean Hurst Collection here at the College.

**Members Present:** Chair Eugene Lamb, Vice Chair Frank Messersmith, Trustees Monesia Brown, Christian Caban, Jonathan Kilpatrick, Karen Moore, and Monte Stevens.

Absent: None.

**Others Present:** President Jim Murdaugh, Amanda Clements, Mike Robeck, Tricia Rizza, Christen Givens, Janet Hartman, Heather Mitchell, Katie Bahmann, Anthony Jones, Hope Childree, Bryan Bacallao, Jennifer Carr, Kayla Dover, Kataryna Henley, Lauren Launikitis, Julianne Thomas, Steve Nettles, Mindy Gentry, Angela Long, Dustin Frost, Cerissa Fondo, Brendie Hawkins, Glennie C. Bench, Nyla Davis, Riley Landy, Gabriel Rios, Kevin Rivas-Sasvin, Marcellus Holmes, Kosi Ekezie, Bella Feijoo, Tavarius Leverson, Wayne Almy, Camden Smit, Krystal Bowden, Calandra Stringer, Bobby Jones, Jennifer Peavy, Shelly L. Bell, Alison Fleischmann, Barbara Wills, Bill Spiers and Bertie Culbreath.

**TRUSTEE COMMENTS**

I. Chair Remarks:

Chair Lamb thanked VP Heather Mitchell and her team for the beautiful Alumni & Friends Hall of Fame Dinner and congratulated Jonathan Kilpatrick and Christian Caban on their induction.

II. Trustee Remarks:

- a. Trustee Brown shared that she attended StuFac and described it as an excellent opportunity to interact with the students. She is looking forward to participating again.
- b. Vice Chair Messersmith mentioned that he enjoyed the Alumni & Friends Hall of Fame Dinner, congratulated Trustees Kilpatrick and Caban on their induction, commended the Forensics team for winning a national title, and recognized that TSC was named by the National Association for Community College Entrepreneurship (NACCE) as the Entrepreneurial College of the Year.
- c. Trustee Moore echoed praise for the Alumni & Friends Hall of Fame Dinner and congratulated President Murdaugh for receiving the Thinking Outside the Box Award and the Entrepreneurial College of the Year, both from NACCE. She noted that the president was included on Florida Trend magazine's list of the 500 Most Influential Leaders in Florida. She also thanked Dr. Long for an incredible, professional development day at the President's Leadership Institute.
- d. Trustee Caban congratulated all those who were inducted into the TSC Alumni & Friends Hall of Fame. He expressed his honor at being inducted and extended thanks to VP Mitchell and her staff. He also highlighted the significance of the Entrepreneurship College of the Year award.
- e. Trustee Stevens congratulated Trustees Kilpatrick and Caban, as well as the Forensic Team. He also mentioned that the athletic programs are preparing to start their seasons and expressed pride in seeing our student-athletes representing the College.
- f. Trustee Kilpatrick reflected on the meaningfulness of the Alumni & Friends Hall of Fame Dinner and thanked the staff for their efforts. He also commented on the College's social media team for its strong strategic direction and execution.

III. President's Remarks

President Murdaugh thanked the trustees for their kind comments regarding this leadership and the College. He invited Dr. Jennifer Carr, Dean of Student Services, to introduce members of the TSC Student Government Association.

He noted that more than 1,200 people attended StuFac and noted a recent visit from the Chancellor of the Florida Department of Education and a representative from the State University System, who visited our Transfer Services Office.

President Murdaugh also shared that the TSC Foundation has launched the Heroes in Healthcare award program, modeled after the successful Heroes in Public Safety initiative. He concluded by asking Amanda Clements, Interim Vice President and Director of Communications, to introduce the College's new Director of Marketing, Mindy Gentry-Stranburg.

## **APPROVAL OF MINUTES**

1. 2025 September Minutes

Approve Minutes as presented.

**MOTION:** Trustee Moore

**SECOND:** Trustee Caban

Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

Amanda Clements, Interim Vice President and Director of Communications, shared recent media coverage for the College.

Highlights included:

- Press conference recognizing 50 years of dental programs, the new testing site designation, and the launch of Heroes in Healthcare.
- Features from WFSU and 850 Business Magazine spotlighting President Murdaugh and the College's leadership in Artificial Intelligence.
- Coverage of the TSC Alumni and Friends Hall of Fame induction.
- Florida Chamber Data Hub event with Dean Nick Vick as a panelist.
- Recognition in Florida Politics and Tallahassee Reports for the Entrepreneurial College of the Year award.
- Florida Politics mentions *And Then There Were None* and recognition for Janet Hartman and Chief Sean McGovern graduating from the Florida Department of Law Enforcement's Chief Executive Seminar, Class 58.
- 850 Business Magazine coverage of Worlds of Work including remarks from Dr. Murdaugh on the event's value to the community.
- Broadcast clips were shown.

## **UNFINISHED BUSINESS**

None.

## **PRESENTATIONS**

VP Heather Mitchell announced a \$250,000 gift from an anonymous donor for the expansion of the Gadsden Center.

Alison Fleischmann, Director of Development, announced a new partnership with SunStop Stores, a company with a strong commitment to the community and education. SunStop was the presenting sponsor for STUFAC this fall and is set to sponsor again in 2026. The company has also donated \$25,000 to establish an endowed scholarship for students pursuing a business degree. Ms. Fleischmann introduced Glennie Bench, President of SunStop Stores at Southwest Georgia Oil Company. Ms. Bench expressed appreciation for the College's work to strengthen Tallahassee and the surrounding region and affirmed SunStop's pride in supporting TSC.

## **NEW BUSINESS**

### ***Approval of Consent Agenda***

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoices – Bryant Miller Olive (September 2025)
3. Human Resource Report

Motion to Approve Consent Agenda

**MOTION:** Trustee Brown  
Motion passed unanimously.

**SECOND:** Trustee Caban

### ***TSC Foundation***

4. TSC Foundation – Gift Acceptance

Accept gift as presented.

**MOTION:** Trustee Moore  
Motion passed unanimously.

**SECOND:** Trustee Kilpatrick

5. TSC Foundation Update

Presented as an information item only.

**Academic Affairs**

6. Dual Enrollment Articulation – Liberty County School District

Approve the 2025-2026 dual enrollment articulation agreement with Liberty County School District.

**MOTION:** Trustee Stevens

**SECOND:** Vice Chair Messersmith

Motion passed unanimously.

**Administrative Services**

7. Certificate of Final Inspection – Main Campus Solar Panel Canopy Walkways

Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to Fitzgerald Collaborative Group, LLC, for the Main Campus Solar Panel Canopy Walkways Project.

**MOTION:** Trustee Moore

**SECOND:** Trustee Stevens

Motion passed unanimously.

8. Fund Analysis - September

For information only, no Board action required.

9. Renewal of Professional Services Contract – Legal Services

Approval of the renewal of the professional services agreement with Andrews, Crabtree, Knox, and Longfellow, LLP for one (1) year.

**MOTION:** Trustee Stevens

**SECOND:** Trustee Caban

Motion passed unanimously.

10. Construction Status Report

Presented as an information item only.

11. Architect Invoices

Authorize payment of architectural invoice(s) as presented.

**MOTION:** Trustee Caban

**SECOND:** Trustee Moore

Motion passed unanimously.

12. Salary Increase Allocation 2025-26 Distribution Plan

Approve the Salary Increase Allocation Distribution Plan for 2025-26.

**MOTION:** Trustee Stevens

**SECOND:** Trustee Caban

Motion passed unanimously.

**PUBLIC COMMENT**

None.

**WORKSHOP**

Dr. Jennifer Carr and Kayla Dover, Student Services– Holistic Student Support

**PRESIDENT'S REPORT**

Upcoming Events

- Unveiling of Eagle Ballpark – Tuesday, October 21, 4 p.m.
- Worlds of Work – Thursday and Friday, October 23 and 24. Seven counties will participate, with more than 3,500 ninth-grade students expected. Community WOW will be held on Thursday from 2 to 5 p.m. and is open to the public.
- Tallahassee Science Festival – Saturday, November 8, 10 a.m. to 2 p.m.
- Veterans Cord and Coin Celebration – Wednesday, December 3, 1 p.m.
- Healthcare Professionals Fall 2025 Pinning Ceremony – Wednesday, December 3, at 5:30 p.m. in Turner Auditorium, honoring graduates in EMS (60), Radiological Technology (25), and BSN (10).
- Fall Commencement – Thursday, December 4, at 6 p.m. Our commencement speaker will be Commissioner Anastasios Kamoutsas.

Board Leadership Discussion

Chair Lamb requested a summary from Counsel Riley Landy regarding options for electing the Board Chair and Vice Chair. Counsel Landy provided multiple models, noting three key areas for consideration: rotation, term length (one year or an option for

a second year), and selection procedures. President Murdaugh highlighted that TSC's structure is unique among the other 28 colleges due to the tri-county service area.

Trustee Caban moved to include the leadership selection options on the agenda for the next meeting. Trustee Moore seconded. Following the discussion, Trustee Caban amended the motion to hold a workshop during the next meeting to consider options. The motion carried.

### **NEXT MEETING DATE**

November 17, 2025

Location: **Florida Public Safety Institute**

**ADJOURNMENT 3:50 p.m.**

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**Eugene Lamb**  
Chair

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**Jim Murdaugh, Ph.D.**  
President